



2019 Leadership Federal Executive Board

April 2019 through October 2019



*A local approach developed by the **Federal Executive Board of Oklahoma** to
Advance Creative Management Skills and Enhance Leadership Abilities*

Deadline for application is March 22, 2019



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| <input checked="" type="checkbox"/> Balancing Management and Leadership Skills | <input checked="" type="checkbox"/> Broadening Federal Agency Perspective and Networking |
| <input checked="" type="checkbox"/> Expanding Leadership Visions | <input checked="" type="checkbox"/> Increasing Knowledge |
| <input checked="" type="checkbox"/> Enhancing Competencies | <input checked="" type="checkbox"/> Broadening Networks |



Leadership FEB is designed specifically for executives, senior managers, and aspiring leaders within the federal sector. This program is unique in that it is designed for federal participants and will showcase federal agencies and their leaders. It is intended to develop talents and broaden perspectives of present and future federal leaders. Each year a class of participants from diverse ethnic, cultural, and career field backgrounds is exposed to issues and organizations affecting life in federal government across this great state of Oklahoma. In addition to emulating other “Leadership” models, the participants of this program will interact with federal executives. During the one-day forums, executives and participants will participate in dialogue, exchange ideas, and explore the unique challenges associated with leading federal agencies in Oklahoma. The participants will engage in a series of activities designed to enhance their leadership potential.

Leadership FEB will consist of eight forums that will showcase different government agencies. The forums will be conducted monthly beginning in April 2019 and conclude in October 2019, each lasting the equivalent of a workday. Starting and completion times may vary depending upon the location of the forum and special circumstances. Each forum will include a management briefing and tour of an agency. The majority of sessions will occur in the Central Oklahoma area; however, to illustrate the diversity of the nature and geographic areas of our federal community, a couple of sessions will be to visit federal agencies in other areas of the State. Leadership Reading: Five of the eight scheduled forums will include a Leadership Book discussion. These sessions are additional professional development mini-sessions integrated into the overall design of the program. Since “the best leaders are readers”; books will be provided to each participant in advance to allow sufficient time to read and be familiar with the management and leadership concepts introduced (this is included in the registration cost).

Participant requirements:

- ☒ Must attend five of the eight sessions in order to receive a certificate of completion for this program.
- ☒ Actively participate in the leadership book discussions as a learning component of this program.
- ☒ Ensure tuition costs are coordinated.
- ☒ Learn and have fun.



Leadership FEB's 2019 schedule



While this year's entire is only partially confirmed, information will be available by the deadline for the program.

Agencies visited in the past include National Weather Service, US Department of Agriculture, US Postal Service, Tinker Air Force Base, McAlester Army Ammunition Depot, Fort Sill, Bureau of Prisons, National Park Service,

Date	Agency	Location
April 3, 2019	National Oceanic & Atmospheric Administration (NOAA) Agencies	Norman
May 17, 2019	Veterans Affairs Regional Office, National Cemetery, and Medical Center	Muskogee
June 4, 2019	A.M.: U.S. Marshals Service P.M.: U.S. Postal Service Processing & Distribution Center	OKC
July 24, 2019	FAA	OKC
August 8, 2019	Bureau of Prisons, Federal Correctional Institution (FCI)	El Reno
September, 2019	U.S. Army	Fort Sill
October 9, 2019	National Park Service	Sulphur
October	Training Day & Graduation	OKC

Prior to each session, participants will receive detailed info regarding the meeting agenda, map quest directions, and other details necessary to fully participate.

Individual Benefits: Leadership FEB will provide you exposure to:

- How other agencies are managing priorities and resources under current fiscal constraints,
- How new and advanced technology is being leveraged for maximum benefits,
- Innovative techniques developed and efficiencies gained to respond to challenges in the federal sector, and
- A valuable leadership network, providing a number of individuals from which to draw information and solutions.
- Essential leadership competences from an excellent selection of books – reading and discussion

Agency Benefits: Leadership FEB provides opportunities for your employees to learn and grow through:

- A variety of best practices, providing the benefit of different perspectives,
- Exposure to advances in technology to increase productivity and/or operational efficiencies.
- Access to a valuable network of leaders and participants with a cumulative body of knowledge and expertise comprised from each individual's perspective,
- Eighty hours of unique and professional training provided over a period of eight months, the equivalent of two full-time work-weeks of training for a nominal fee of \$750,
- Exposure to a broad range of leadership challenges and how executives are leading their agencies through those challenges,
- Refining personal and inter-personal skills focusing on leadership and group dynamics. Participants complete this opportunity with a significantly increased network of federal leaders from across the state of Oklahoma.

REGISTRATION INFORMATION



In order to maximize the benefits and expand the cohesive networking opportunities, no alternates will be authorized to attend single sessions. However, if an identified participant becomes unable to honor their commitment to the program, the employing agency is authorized to replace that individual for the duration of the program.

Tuition for the program is \$750. This covers *Leadership FEB* program expenses for each forum, leadership books, parking fees for designated forums, and other materials. Personal expenses, lodging, and mileage are not included in this cost.

This year's selection process will be different, in order to manage the class size. Large agencies with more than 5,000 employees, located within Oklahoma, are limited to a maximum of 5 participants in this year's cadre. It is suggested that registrations be submitted by agencies no later than Friday, March 22, 2019 to be considered and confirmations will be made no later than March 28, 2019 with payment expected to be made NLT April 1, 2019. Tuition for the program is \$750.

Participants **must attend a minimum of five sessions** in order to receive a certificate of completion for this program. The majority of sessions will occur in the Central Oklahoma area; however, to illustrate the diversity of the nature and geographic areas of our federal community, a couple of sessions will be to visit federal agencies in outlying areas.

Forums may involve agencies with missions that require background investigations prior to the visit. If a registered employee has findings, their participation in that particular forum may be denied.

Agency/Registrant may pay the **course fee (\$750)** by check, credit card, or government voucher.

Comments from 2018 class members:

I've been to a number of leadership classes and for someone like me (new to Oklahoma) this was just what the doctor ordered. I needed to know how the Federal family was working within Oklahoma and I received a good look at a number of different organizations that rounded out my experience across the State of OK. I also found the curriculum books to be exceptional and way above standard leadership material. It was time well spent for me.

--Jim, BIA Southern Plains

This class was a rare and valuable opportunity to expand knowledge regarding the federal government's various agencies and activities within the greater Oklahoma area. In my 25 years of government service, including numerous interagency experiences, I have to say the Oklahoma Leadership FEB was a highlight. I was impressed with how the course was led and conducted; the diverse range of immersive and development opportunities; and the fascinating perspectives provided by the FEB participants. Thank you!

--Geoffrey 552d ACW

It was truly eye opening to see and hear other agencies leadership discuss how they lead their respective organization... all had valuable input to share so we could add to our personal leadership toolboxes for later use. FEB is first-class in bringing people together from all over the state allowing you to learn from everyone's experiences!

--Tim 418SCMS



2019 Leadership FEB Class Registration

Return this portion to FEB



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Forums may involve agencies with missions that require background investigations prior to the visit. If a registered employee has findings, their participation in that particular forum may be denied.

Due to limited availability, register as early as possible to have your participant considered. ***This year's selection process will be different, in order to manage the class size. Large agencies with more than 5,000 employees, located within Oklahoma, are limited to a maximum of 5 participants in this year's cadre.*** It is suggested that registrations be submitted by agencies no later than Friday, March 22, 2019 to be considered and confirmations will be made no later than March 28, 2019 with payment expected to be made NLT April 1, 2019. Tuition for the program is \$750. Personal expenses, lodging, and mileage are not included in this cost.

If payment is not received by April 1, the applicant will be released from consideration.
Agency/Registrant may pay the **course fee (\$750)** by check, credit card, or government voucher.

Name: _____

Title: _____

Dept & Agency: _____

City: _____

Phone: _____ Cell: _____

Email: _____

Participant's Signature

Date

Agency Director/Commander Review/Approval

Date

Registrations may be submitted to

Mail:	Email	Questions? Call:
Federal Executive Board 215 Dean A. McGee, Ste 349 Oklahoma City, OK 73102	LeAnn.Jenkins@gsa.gov Or Lisa.Smith-Longman@gsa.gov	405-231-4167